

# KIRKHILL & BUNCHREW COMMUNITY TRUST

## MINUTES OF BOARD MEETING

MONDAY 10<sup>th</sup> JUNE 2002

### 1. PRESENT

Ged Church, Sandra Hogg, Alan Humphries, Erik Lundberg, Elizabeth Shiach.

### APOLOGIES

Alistair McNeil

### 2. MINUTES OF MEETING ON 18<sup>th</sup> MARCH 2002

2.1 The minutes of the meeting were approved.

### 3. MARRERS ARISING

3.1 Item 4.1 – Elections – EL to amend the headed paper to show Pilgrim Cottage as the registered Office and distribute supplies/email to the Board.

3.2 Item 6.1 – Contact sheet – EL has issued an updated version.

3.3 Item 6.4 – Auditor – EL has added this item to the AGM agenda.

3.4 Item 6.5 – Minutes – Action Groups to send minutes/notes of their meetings to EL.

3.5 Item 7.1- Animator funding - L. Bates to update G. Church. **Action: L. Bates**

3.6 Item 7.1 - Fountain Forestry – EL has written to them – see 7.3 below.

3.7 Item 7.2 – WHAM – EL wrote a piece that appeared in the recent Crannog.

### 4. CHAIRMAN'S REPORT

4.1 Items raised under headings below. EL to add 'fundraising' as an item on board meeting agendas. Melvyn Moore to be added to the minute distribution list. **Action: E. Lundberg**

### 5. TREASURER'S REPORT

5.1 Balance in the account £2,646.00 – includes £2,500 from HC for the footpath. £91 not allocated. £12 received from the Kirkhill car boot sale.

5.2 BTCV have withdrawn insurance cover to all local groups from the end of April – was costing £55/year. L. Bates investigating renewal with BTCV and others – expects cover to cost approx £135/year and be in place by the end of June.

5.3 Approx £300/year required to cover running costs. Fundraising meeting held in April with the Pantomime group – income from events to be split with them. 3 possible events identified; 1) Whisk drive – to be held on a regular basis Sep – April, organised by A. Humphries, 2) Rounders in the field & a band in the evening at Inchmore at the end of August – AH to ask for assistance, 3) Quiz night in September – AH. **Action: A. Humphries**

- 5.4 An alternative auditor at lower cost is to be sought. The Trust is a company limited by guarantee and a charity. **Action: A. Humphries, G. Church, E. Lundberg**

## **6.0 SECRETARY'S REPORT**

- 6.1 Documentation received from Companies House confirming EL as the Company Secretary.
- 6.2 Minutes of the Kirkhill Community Council are now being received.
- 6.3 There was coverage of the Trust's activities in the June Crannog.
- 6.4 Highland Environmental Network newsletter received.
- 6.5 Letter received from Brian Smith confirming his interest in associate membership now he is living in Kendal. EL to write to him. **Action E. Lundberg**
- 6.6 Letter received from Fountain Forestry – passed to GC for action.
- 6.7 No applications received from new members since the last meeting.

## **7. ACTION GROUP REPORTS**

- 7.1 **Woodland Group** – no activities until the insurance is resolved.
- 7.2 **Pantomime Group** – investigating taking over the lease of Inchmore Hall now that ArtTM are moving to the Longman. ArtTm were paying HC £2,500/year in rent. In addition to the Pantomime it would be available for arts performances and local bands or the Scouts (who could also move into the Canteen vacated by the Pantomime Group). The Board supported the initiative and AH will get Fiona Stoddart to speak to KCC about it. EL to write to KCC in support of the Pantomime Group running it as an entertainment and performance space. **Action: E. Lundberg**
- 7.3 **Footpath Group** – funding package complete. GC noted thanks to S. Hogg for much hard work in this area. Last Footpath Agreement with solicitors for agreement. Once signed the contract can be awarded. Mark Hedderwick is still available for a July/August contract. The Torrence Partnership is doing CDM.

The Area Network Strategy for Aird Community Links initial draft has been compiled by GC and emailed to the Board and other parties for comment. GC will redraft then can a meeting to discuss. EL tabled a note on the Beaully Footbridge proposal at the Strategy meeting for information. GC advised the Trust would wish to be involved in the project and the proposal was being raised with other interested organisations. EL to update the engineer to assisted with the proposal. **Action: E. Lundberg, G. Church**

Fountain Forestry have sent a map of their holding to GC who raised the Management Plan in his Crannog article. GC to arrange a meeting of the Trust, and other people in the community, with Fountain Forestry. EL to write to Fountain to update them. **Action: E. Lundberg, G. Church**

- 7.2 **Environmental Group** – EL reported that a meeting had been held with WHAM to assess possible projects and funding sources. A questionnaire on local recycling has been prepared and will be distributed at the Gala, school, Kirkhill PO and the Bunchrew Shop. The Trust will run the bottle stall at the gala using S. Hogg's tent and use the opportunity to promote the various activities of the Trust. EL to arrange display boards and approach WHAM for posters. GC to supply information on the Footpath Group and EL to approach L. Bates for material on the Woodland Group. **Action: E. Lundberg**
- 7.3 **Housing Group** – GC advised that all the units in the housing development in Kirkhill that the Trust was instrumental in getting started have now been filled.

**8.0 AOCB**

8.1 None.

**9.0 NEXT MEETINGS**

9.1 Board Meetings, all at 7.30pm at the Bogroy Hotel. Monday 9<sup>th</sup> September  
Monday 2<sup>nd</sup> December

AGM 17<sup>th</sup> March 2003, 7.30pm at the Bogroy Hotel to be followed by a Board Meeting.

EL 29.06.02