

KIRKHILL & BUNCHREW COMMUNITY TRUST

MINUTES OF BOARD MEETING

15th JUNE 2004

1.0 PRESENT

1.1. Les Bates, Ged Church, Sandra Hogg, Erik Lundberg, Donald Shiach and Lindsey Stout

2.0 APOLOGIES

2.1. Alan Humphries.

3.0 MINUTES OF MEETING ON 15th MARCH 2004

3.1. The minutes of the meeting were approved.

4.0 MATTERS ARISING

4.1. Item 4.1 Community Well-Being Plan – EL to write to THC expressing our interest.
Action: E. Lundberg

4.2. Item 4.9 PRIN event on self-build housing – GC met Jess Christman at a seminar and discussed the Self-Build Scotland event that is planned to be held at Abriachan Forest. This has been delayed but will still happen. GC to put Jess in contact with Bill Forrest of PRIN by email. LB attended a meeting last week on Forest Crofts, a new initiative under the new Crofting Act, and suggested it could be considered at the Abriachan event. **Action: G. Church**

4.3. Item 8.4 KDAA Hall Extension. EL wrote to them expressing our interest.

5.0 PLAYPARK GROUP

5.1. LS reported that the group had recently been set up to obtain new play equipment, surfacing and fences for Kirkhill Play Park. Questionnaire on what the locals want to be distributed at the gala and through the school. Charleston pupils to be questioned on their school buses. LB suggested local woodworkers could be contacted to make equipment for the park and involve the children such as a totem pole and teenager shelter. He also suggested LB contact Susanne Barr, Education officer for the Abriachan Forest Trust for advice. It was agreed that the group be recognised and become part of the Trust and have access to advice and funds. EL to email a membership form to LS to offer to other members of the group. EL to be included in the minute distribution for the group. It was agreed to appoint LS as a Member Director on the Board to represent the Play Park group. EL to organise a form from Companies House for LS to complete. **Action: E. Lundberg**

6.0 HORSE GROUP

6.1. DS reported that the horse group was not ready to form a group yet but he would keep in contact with Christina MacDonald. **Action: D. Shiach**

7.0 TREASURER'S REPORT

- 7.1. Financial report circulated by SH and attached.
- 7.2. 100 Club draw results are 1st Christine Bruce, 2nd Lindsey Stout, 3rd David Shepherd and 4th Elizabeth Shiach. 100 Club to be continued to the end of the year then reviewed.
- 7.3. SH proposed an amendment to Memorandum Clause VIII, line 2 to delete the requirement to hold a formal audit of the accounts (only a legal requirement if turnover is over £100,000). SH also proposed to add further clauses on accounting, based on SCVO rules. The Board agreed to the changes in principle and asked EL to set up an EGM at the time of the next Board Meeting in September. **Action: E. Lundberg**
- 7.4. SH raised the issues of how the Trust was governed and developing a strategic vision, discussed at a recent raining seminar she attended. There was constructive discussion and it was decided to ask SH to organise a training session for the Board and active group members at the end of August. The outcome of the session to be reviewed at the next Board meeting in September. **Action: S. Hogg**

8.0 FUNDRAISING

- 8.1. Bottle stall to be run at Kirkhill Gala on Saturday 19th June. DS to supply tent, tables from KDAA and EL, cloakroom tickets and Sellotape from DS, buckets for tickets from EL. Price to be 3 tickets for £1, '5' and '0' to win. Pitch to be next to car park. Helpers to arrive at 11am to set up and volunteers to man stand to agree time slots for the afternoon. £20 float of change to be supplied by DS and half of net takings to be given to KDAA at the end of the day. SH to supply footpath leaflets for distribution. The Play park group will have display boards on their proposals. **Action: D. Shiach, E. Lundberg, S. Hogg**

9.0 SECRETARY'S REPORT

- 9.1. Invitation to Senscot AGM on Thursday 17th June.
- 9.2. Email from DTA Scotland – EL to invite to our next meeting in September. **Action: E. Lundberg**
- 9.3. Letter from Kenny Steele, Paths for All Partnership, thanking us for the excellent final report.
- 9.4. Letter from the Office of the Scottish Charity Regulator advising that new forms will be issued in due course.
- 9.5. Broadband Grant – information from HIE on a business grant to install broadband and advice that the trigger level for upgrading the Drumchardine exchange has been withdrawn and it will be upgraded at the end of 2004.
- 9.6. Letter and leaflet on the Highland Biodiversity Project – passed to LB for action. **Action: L. Bates**
- 9.7. Information on the INE Big Picture training event – SH attended.
- 9.8. Information on the PRIN Heritage Projects event – SH attended.
- 9.9. Crannog from March and June with articles about KBCT activities.
- 9.10. Senscot Bulletins received and passed on to those interested.

10.0 FOOTPATH GROUP

- 10.1. GC has spoken to Douglas Murray at Fountain Forestry re Newtonhill – applying for Woodland Grant Scheme at the end of June and will be laying out new paths. Final version of the Aird Links report received for the file. Survey to be held at the gala on public opinion for future direction for the group, also through the school and post office. Monitoring of the Moniack footpath to be done very 3 months – SH to tabulate. THC minded to adopt the footpath but this could take 9 months. Grass cutting to be organised by the group. Traffic crossing at the Bogroy made active today – part of the Safe Routes to School programme. Assistance from Jack Shiels in making this happen acknowledged. **Action: S. Hogg**

11.0 PANTOMIME

- 11.1. No report.

12.0 WASTE GROUP

- 12.1. Successful Clean-Up held in April and further one planned for October. Verge Clean-up on road to Inverness being considered but road safety issues to be addressed. Recycling site in Inchmore running smoothly and work continuing with Kirkhill Primary School on the Eco-School Programme.

13.0 WEBSITE

- 13.1. Site now live with Trust information and minutes – needs Waste and Woodland Group information. KDAA information shown but needs more businesses and local groups. **Action: E. Lundberg, L. Bates**

14.0 WOODLAND GROUP

- 14.1. Firewood to be sold and distributed (£65/cord – 8’x4’x4’ bundle). LB recently attended a Community Woodland Association conference in Sweden and intends to organise a presentation about it. He attended and event on setting up Forest Crofts and will pass information to GC. **Action: L. Bates**

15.0 AOCB

- 15.1. SH met Bill Forrest at a seminar and discussed a Community Appraisal due to be carried out in Kirkhill in conjunction with the Kirkhill & Bunchrew Community Council. GC to confirm our interest in participating with Ally McNeil who will raise it at the next Community Council meeting. **Action: G. Church**

16.0 NEXT MEETING

- 16.1. Next Board meeting to be on Monday 13th September, 7.30pm in the Bogroy Hotel.