

KIRKHILL & BUNCHREW COMMUNITY TRUST

MINUTES OF BOARD MEETING

MONDAY 18TH MARCH 2002

1. PRESENT

Les Bates, Ged Church, Sandra Hogg, Alan Humphries, Erik Lundberg, Melvyn Moore, Alistair McNeill, David Rogerson, Elizabeth Shiach.

APOLOGIES

None

2. MINUTES OF MEETING ON 3RD DECEMBER 2001

- 2.1 Item 7.1 – L. Bates will do website pages on the woodland not the footpath.
- 2.2 Item 5.12 – Should read Alan Lawson not Watson.
- 2.3 Subject to the above amendments, the minutes were proposed by G. Church and seconded by S. Hogg.

3. MARRERS ARISING

- 3.1 None.

4. CHAIRMAN'S REPORT

- 4.1 Election of Office Bearers

G. Church proposed S. Hogg as Treasurer, seconded by L. Bates, adopted by acclamation.
L. Bates proposed G. Church as Chairman, seconded by E. Shiach, adopted by acclamation.
E. Lundberg proposed as Secretary by A. Humphries, seconded by G. Church, adopted by acclamation.
G. Church proposed A. McNeil as an Adopted Director, seconded by S. Hogg, adopted by acclamation.
E. Lundberg applied to be a member of the Trust – approved by the Board. 'New members' item to be added to the agenda. E. Lundberg to Email an application form to A. Humphries.
G. Church proposed E. Lundberg as an Adopted Director, seconded by S. Hogg, adopted by acclamation.
G. Church identified the need for a Vice-Chairman to deputise when he is not available to attend meetings. E. Shiach proposed L. Bates and he agreed to stand. He was seconded by A. McNeil and adopted by acclamation.

5. TREASURER'S REPORT

£2,600 in the account but £2,500 earmarked for the footpath and £80 for other items. £24.36 available to cover running costs. Accountancy and AGM mailing costs will arise again. Woodland and Footpath groups have public liability insurance paid from their own grants and sale of firewood. Trust administration costs have been included in the pending Entrust application. Fundraising events are to be considered for the summer. M. Moore and L. Bates to attend a fundraising meeting with the pantomime group. **Action: L. Bates**

6.0 SECRETARY'S REPORT

- 6.1 E. Lundberg to issue a new Contacts sheet. **Action: E. Lundberg**
- 6.2 E. Lundberg has checked the Data Protection Act and has confirmed that as a non-profit making body the Trust is exempt from registration.
- 6.3 A copy of the Constitution and Articles was issued to each member of the Board.
- 6.4 It was agreed that an item approving the adoption of the auditor be added to the AGM agenda. **Action: E. Lundberg**
- 6.5 Action Groups to send a copy of their minutes to E. Lundberg for the file. **Action: Group Leaders**
- 6.6 E. Lundberg to advise members no longer living in the area that they are no longer eligible for membership and invite them to be associate members. **Action: E. Lundberg**

7. ACTION GROUP REPORTS

7.1 Woodland and Footpath Groups – E. Shiach and L. Bates

Funding is required to appoint a person to develop a survey and grant application to fund a management plan for the woodland. The salary level of a post of this nature is approximately £17,000/year. This person could do other tasks on behalf of the Trust including identifying funding sources for other projects. The Footpath and Woodland Groups are to meet with the Forest Enterprise Recreational Officer to identify path routes in Reelig Glen. David Andrews of the Highland Access Project may be able to assist with developing the path network. L. Bates to investigate Animator funding from HIE. D. Rogerson advised Fountain Forestry is preparing a management plan for Newtonhill Woodland. E. Lundberg to write to Fountain Forestry to request a meeting to discuss footpath routes in the woodland. **Action: L. Bates and E. Lundberg**

E. Lundberg noted in the files that a bridge over the river Beaully is identified as a future link in the local footpath network and tabled a brochure from Peter Stephen & Partners, Structural Engineers who have experience in this field. G. Church to pass a copy of a feasibility study for the footbridge to E. Lundberg. **Action: G. Church**

7.2 Environmental Group

E. Lundberg proposed a new group to investigate environmental and waste issues and develop projects in the Trust area. G. Church advised member Alan Mackintosh could be interested. E. Lundberg to put an article in the next issue of Crannog to ascertain interest and invite WHAM to address a meeting. **Action: E. Lundberg**

8.0 AOCB

- 8.1 None.

9.0 NEXT MEETINGS

- 9.1 Board Meetings, all at 7.30pm at the Bogroy Hotel. Monday 10th June
Monday 9th September
Monday 2nd December

AGM 17th March 2003, 7.30pm at the Bogroy Hotel to be followed by a Board Meeting.