

Kirkhill and Bunchrew Community Trust

**Financial Statements**

30<sup>th</sup> September 2004

Company Registration Number 199977

Charity Number SCO29389

# KIRKHILL AND BUNCHREW COMMUNITY TRUST

## THE DIRECTORS' REPORT

### YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2004

The directors have pleasure in presenting their report and the independently examined financial statements of the company for the year ended 30<sup>th</sup> September 2004.

#### PRINCIPAL ACTIVITIES

The principal activity of the company during the year was to preserve, conserve, restore and improve the environment. To promote trade and industry, for the benefit of the general public. To advance education with the view to improving their conditions of life. To provide or assist in the provision of housing for persons within Kirkhill and Bunchrew in necessitous circumstances and/or housing adapted to meet special needs of persons suffering from mental or physical disability, illness or impairment or old age. To relieve poverty, particularly among the residents of the Kirkhill and Bunchrew. To promote, establish, operate and/or support other schemes and projects of a charitable nature.

In the year to September 2004 six working groups of the company were active.

**Aird Community Links** - The work this year has involved monitoring the roadside path use, maintenance and some written submissions concerning local initiatives.

- **Monitoring** - We have an agreement with funding bodies to monitor the use of the roadside path Inchmore to Easter Moniack.
  - Schmidt Electronics were contracted to produce quarterly data using the electronic counter that Rolf Schmidt installed in April 2003. The average number of journeys per week were 72 by foot and 46 by cycle for the period January to July 2004.
  - In responses to a questionnaire, 80% supported the project, 81% would like more roadside paths from Inverness to Beaulieu and 65% more off road paths.
- **Maintenance** - In mid summer a number of volunteers with scythes, hooks and trimmers cut back the vegetation at the sides of the section of path not adopted by The Highland Council. TEC services indicated that they were likely to add the whole path to their list of adopted roads. We hope this will mean the grass will be cut as part of their annual programme.
- **Written submissions** - A local company called Newtonhill Trust was formed in September. Its object is to purchase Newtonhill woods for community benefit. The group made a submission to the public consultation which ensued noting the existing path network, and the agreements with the current owner. We asked that these agreements be honoured and that opportunities to extend the network be sought and pursued.
- **Finance**
  - A final grant payment of £900 was made by the Paths for All Partnership.
  - Costs for maintenance and monitoring were £132.

- A balance of £652 of the project funds remains to meet ongoing administration, monitoring and survey expenses.

### **The Community Woodland Group**

The group has been working with agreement of Forest Enterprise (FE) in Reelig Forest. About a dozen regular volunteers thinned trees and stacked them for firewood. Sales of firewood amounted to £455 and payment of £50 was received for completing a survey researching the economic value of community woodlands.

Membership of The Community Woodland Association was purchased and members attended their conference.

### **The Waste Group**

- Inchmore Recycling Facility - The facility was levelled, signed and glass, aluminium and steel cans and clothes banks installed. Grants totalled £1633. Costs amounted to £1835.45. The project was completed within budget and no funds remain.
- Work continued with Kirkhill Primary School on the Eco-School programme.
- A Community Clean-up of the centre of Kirkhill, the road to Inchmore and the footpath to Moniack was held in the spring.
- The Group investigated the formation of a wildflower meadow in the field next to the new Wardlaw Graveyard.
- In order to exchange information with other groups in the Highlands, the Trust joined the Highland Forum of the Community Recycling Network Scotland.

### **[www.kirkhillandbunchrew.org.uk](http://www.kirkhillandbunchrew.org.uk)**

Following a consultation exercise the website [www.kirkhillandbunchrew.org.uk](http://www.kirkhillandbunchrew.org.uk) was set up. Throughout the year the site has expanded the scope of the information held to include community events, clubs, businesses and local information. Website hosting cost £100.

### **Kirkhill Community Park**

The group was set up in the spring of 2004 to improve play facilities in the park in Kirkhill. Surveys were undertaken with the school children and a wide range of the community to establish need. Negotiations began with The Highland Council over lease arrangements.

### **Horse Access Group**

This group came together to explore the access issues for horse riders throughout the area. Some potential access routes have been identified.

**Core Costs**

Administration costs were very low. Insurance costs were £570. However, this is effectively two years payment as the 2002-03 invoice was delayed and paid for in 2003-04. Insurance costs have been met from sales of firewood by the Community Woodland group.

**Fundraising**

Fundraising activities raised £294 net. Activities included a car boot sale, quiz and stall on Gala Day. The 100 club had only 12 members. Donations amounted to £117.

## **DIRECTORS**

The directors who served the company during the year were as follows:

Mr GAJ Church	<b>Chairman</b> (to 10/3/04)
Mr A Humphries	
Mrs S Hogg	
Mr L Bates	
Mr A MacNeil	
Mr D Rogerson	
Mrs E Shiach	Resigned 10/3/04
Mr E Lundberg	
Mr J Finlay	
Mr D Shiach	Appointed 10/3/04 <b>Chairman</b> (from 10/3/04)
Mrs L Stout	Appointed 13/6/04

## **SMALL COMPANIES PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985

Registered office:	Signed by order of the directors
Pilgrim Cottage	
Wardlaw Road	
Kirkhill	
Inverness	
IV5 7NB	Mr Erik Lundberg Company Secretary

Approved by the directors on 21<sup>st</sup> March 2005

# KIRKHILL AND BUNCHREW COMMUNITY TRUST

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2004

### 1. Accounting Policies

#### Basis of Accounting

The financial statements have been prepared under the historical cost convention.

#### Turnover

The turnover shown in income and expenditure account represents amounts invoiced during the year.

#### Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tools -25% on cost

### 2. OPERATING (DEFICIT)/SURPLUS

Operating (deficit)/surplus is stated after charging:

	Year to 30 Sep 04	Year to 30 Sep 03
	£	£
	-	-
Directors' emoluments		

### 3. CREDITORS: Amounts falling due within one year

	2004	2003
	£	£
	-	-
Accruals and deferred income		

### 4. COMPANY LIMITED BY GUARANTEE

The company has charitable status and is limited by guarantee. No director has an interest in the share capital of the company.

# **KIRKHILL AND BUNCHREW COMMUNITY TRUST**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2004**

These accounts were prepared by Sandra Hogg, Treasurer, Kirkhill and Bunchrew Community Trust.

Signed  
Sandra Hogg

Date

The accounts were independently examined and found to be a true and fair statement of the Trust's activities, based on the information provided.

Signed Lorraine McLeod

Date

**Kirkhill and Bunchrew Community Trust**  
**Balance Sheet**  
**30 September 2004**

	Note	2004	2003
		£	£
<b>FIXED ASSETS</b>			
Tools	1	309	617
<b>CURRENT ASSETS</b>			
Stocks		0	0
Cash at Bank		<u>1764</u>	<u>1045</u>
		1764	1045
<b>CREDITORS: Amounts falling due within one year</b>		0	<u>0</u>
<b>NET CURRENT ASSETS</b>		<b>1764</b>	<b><u>1045</u></b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		2073	1662
<b>NET ASSETS</b>		2073	1662
<b>MEMBERS' FUNDS</b>			
Restricted Funds Aird Community Links		652	783
Restricted Funds Inchmore Recycling Facility		0	190
Unrestricted Funds		<u>1421</u>	<u>689</u>
		<b>2073</b>	<b>1662</b>

1 Tools purchased and granted in 2001 to value of £1233 less depreciation at 25% per year

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial records for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the act.

The directors acknowledge their responsibilities for:

(i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficiency for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These financial statements were approved by the directors on 21/3/05 and are signed on their behalf by:

Mr D Shiach

**Kirkhill and Bunchrew Community Trust**  
**Income and Expenditure Account**  
**Year Ended 30 September 2004**

	Note	Year to 30 Sep 04	Year to 30 Sep 03
<b>INCOME</b>		<b>3651</b>	45851
<b>RESOURCES EXPENDED</b>			
Costs of activities in furtherance of the charity's objectives		<b>3255</b>	48228
<b>OPERATING (DEFICIENCY)/SURPLUS</b>		<b>396</b>	-2377
Interest Receivable		<b>15</b>	258
<b>(DEFICIENCY)/SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<b>411</b>	-2119
Tax on (deficit)/surplus on ordinary activities			
<b>(DEFICIENCY)/RETAINED SURPLUS FOR THE FINANCIAL YEAR</b>		<b>411</b>	-2119
Balance brought forward		<b>1662</b>	3781
Balance carried forward		<b>2073</b>	1662

**Kirkhill and Bunchrew Community Trust**  
**Detailed Income and Expenditure Account**  
**Year ended 30<sup>th</sup> September 2004**

	Notes	Year to 30 Sep 04 £	Year to 30 Sep 03 £
<b>INCOME</b>			
<b>Restricted Income</b>			
Grants received Aird Community Links		900	44757
Grants received Inchmore Recycling Facility		1633	300
<b>Unrestricted Income</b>			
Donations		117	45
Fundraising		416	564
Woodland Group - Firewood sales		455	185
Woodland Group - Miscellaneous income		50	0
Waste Group - Compost Bin Sales		80	0
		<u>3651</u>	45851
 <b>COSTS OF ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTIVES</b>			
Room Hire		0	0
Insurance		570	0
Travel and subsistence		22	0
Telephone		0	0
Printing, postage and stationary		40	2
Training		0	0
General expenses		0	0
Advertising			130
Legal and professional Fees		15	15
Fundraising costs		123	63
Aird Community Links project costs		132	47570
Woodland Group costs		30	30
Inchmore Recycling Facility project costs		1835	110
Waste Group - Compost Bin Costs		80	
Kirkhillandbunchrew.org.uk		100	
Depreciation on tools value £1233 @ 25% per year	1	<u>308</u>	<u>308</u>
		<u>3225</u>	<u>48228</u>
<b>OPERATING (DEFICIT)/SURPLUS</b>		<b>396</b>	<b>(2377)</b>
Interest Receivable		15	258
<b>(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES</b>		<u><b>411</b></u>	<u><b>(2119)</b></u>

1 Tools bought £955 plus direct grant of tools £278 = £1233