

Kirkhill and District Amenities Association

COMMITTEE MEETING

Wednesday, 18 February 2015

1 Attendance

1.1 Members Present

A Morrison (AM) - Chair,
D Knox (DK),
Isobel Macleod (IM),

W Williamson (WW),
S Hogg (SH),
Erik Lundberg (EL)

1.2 Apologies

Kerry Ross (KR)
Alistair Norrie (AN)

2 Minutes

2.1 Factual Amendments

1.2 IM has proffered apologies for the previous meeting but due to circumstances, these had not arrived in time for the minutes.

2.2 Proposed/Seconded

Proposed by SH and seconded by WW.

2.3 Matters Arising

2.3.1 8.2 Litter Pick

As a result of the inclement weather, the Litter Pick had not taken place as advertised. The new date for the Litter Pick was 25th April at 10:00am.

2.3.2 4.1.1 Small Lottery Licence

SH reported that a new license would be required for the SCIO. The application for this should be added to the list of actions to be carried out as part of the transfer to the SCIO.

2.3.3 4.1.2 Log Book Review

EL reported that he had completed the round of maintenance checks with AM.

AM reported that investigations into training on use of the defibrillator was still on-going.

2.3.4 8.4 Water Charges

The application for exemption from water charges was another thing that would need to be added to the list of actions to be carried out as part of the transfer to the SCIO.

3 Regular Items

3.1 Action Calendar

3.1.1 Boiler Annual Service

AM will organise the annual boiler service.

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3.2 Maintenance

3.2.1 Air Duct in the Chair Store

AM reported that he had fitted a plastic seal to the air duct as it had been thought the water entering had been due to snow blowing in the duct. However, the lack of any snow precluded further testing of this theory.

3.2.2 Hot Water

Once again, someone had left a hot water tap on and, as a result, there had been no hot water. AM proposed to talk to the users and ask them to be aware of the issue..

3.2.3 Fence repairs

AM reported that repairs to the fence and installation of the fence posts would take place this week. It was also expected that some repairs to the front fence would be needed.

3.2.4 Frost protection

As the radiators in the Changing Rooms were fed by the central heating system and as the central heating was on only occasionally, there was no frost protection in the Changing Rooms.

EL suggested that this could be addressed by installing electrical units.

However, it was not thought to be a serious problem.

3.2.5 Tarmac in the car park

Investigation of the tarmac in the carpark has revealed that slot drains would be required to prevent ponding at the entrance to the car park and the build-up of ice in cold weather.

EL will investigate the options available.

3.2.6 MUGA Goals

SH will remind Kenny Macdonald that he was to remove the broken goals from the MUGA.

3.3 Safety

There was no business raised.

4 Treasurer's Report

4.1 OSCR Return

KR had prepared this and would be submitting this presently.

4.2 Monthly Report

For what she hoped would be the last time, SH presented the monthly financial report.

She reported that the Hall income was doing well and that there was still MUGA income to be banked. However, the cashflow was tighter than expected but this situation would improve before the year end.

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4.3 Bank Account

KR was investigating options for the bank account for the SCIO and a decision would be taken on this at a later date.

5 SCIO Constitution

5.1 Progress

SH reported that she was waiting for approval from the Scotland Office. This was required as a result of a section in the KDAA Constitution, requiring such approval to wind up the association. She was not expecting any difficulty in obtaining this approval but as yet it was not forthcoming. She would pursue the matter with them but it might impact the March date for the handover.

5.2 Valuation

As a valuation of the Community Centre was required for the transfer of assets, Grant Stewart had been approached to carry this out. He had indicated that such a valuation would be difficult, if not impossible, to make.

KR had carried out an estimation of the organisation as a going concern, based on the turnover and profit made, and had arrived at a figure of £133,333. It was agreed that she should document her basis for arriving at this value and that this would be used in the presentation to OSCR.

5.3 Action List

As noted previously, there are a number of actions which will require to be completed as part of the transfer to the SCIO. SH will draw up and maintain a list of these actions.

SH proposed that a subcommittee should be convened to oversee this Action List and that it would comprise: SH, KR and IM.

6 Gala

6.1 Reporting

It was noted that IM had left the Gala Subcommittee and that there was now no one from the KDAA represented on the Gala Subcommittee. It was agreed that a member of the subcommittee should be invited to attend the KDAA meetings to report on Gala matters. AM is to approach Lorraine Macleod regarding this.

6.2 Sports Field

In the event of the sports field improvement project proceeding, it was noted that, in order to prevent damage to the field, vehicular access to the field would not be possible. This will have a significant impact on Gala Day so it would be important to consider the logistics for Gala 2015 with a view to making improvements for 2016 and beyond.

AM will discuss the available options with the Gala Subcommittee.

7 Sports Field Drainage Project

AM reported that there was a review of the scope of the work underway.

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It had been decided that there would be some community fundraising for the project and a more formal football organisation was to be formed from the current Saturday morning football group. It was hoped that this would bring more people into the project.

The next meeting of the project subcommittee was to be on 27 February.

8 World Orienteering Championship

This would take place on 30 July to 8 August in the Inverness area. The KDAA had previously agreed to allow the Community Centre to be used for accommodation for a group of competitors. SH had agreed that the charge of £10 per person per night with a minimum charge of £120. The only clash would be with the Beaulie & District Care Project lunch.

EL enquired if there would be any problem with our insurers. SH is to check.

9 Shop

EL reported that the requirements and viability of a shop in the village was still being investigated. He would continue to report on such progress as was made but that it would take time.

10 AOCB

10.1 MUGA Management

SH reported that the current setup was not sustainable in the long term and that the best option was to move to an online booking system. It was agreed to proceed with this and that it would make a suitable test for rolling out across the Community Centre.

11 Date of Next Meeting

The next meeting will be held following the AGM on Monday 23rd March 2015 at 7:30pm in the Williamson Room in the Community Centre.